

Comstock Park Educational Foundation
Meeting Minutes – August 2, 2011

Present: Nick Groulx, Ethan Ebenstein, Missi McPherson, Julia Klein, Kevin McLellan, Sharon McLellan, Sue Arsulowicz, Deb Benjamin, Jim Gilbert, Denise Clement and Bob Fidler (via phone)

Financial Update – Jeff was unable to attend the meeting – his report will be tabled until next month

Election of Officers – the 2011-2012 officers are as follows:

- Denise Clement, President
- Nick Groulx, Vice-President
- Jeff Hoag, Treasurer
- Bob Fidler, Secretary

CP Expo – August 16th

- Missi shared contact lists with some CPEF members who will call the agencies in follow-up to their mailed invites to see if they will be attending the Expo – all responses/paperwork should be directed back to Missi
- We are seeking CPEF members to help as volunteers for the event – please call Missi to sign up!
 - At this time Kevin & Sharon McLellan will staff the CPEF booth and pass out books & sell ducks; Julie Ebenstein will work 7-8 pm; Sue Arsulowicz will work the registration table; Julia Klein and Nick Groulx will staff the LMCU booth. We will also need some volunteers at 3 pm on Tuesday, 8/16 for final set up.
- We discussed and approved the purchase of 500 water bottles to pass out to all visitors. We will ice the bottled water down at both entrances. Denise has also contacted Meijer to see if they will donate 500 plastic bags for participants to gather booth give aways.
- We are also seeking volunteers for set up and back pack project day on Monday, August 15th. We will start back pack assembly at 9 am. Expo set-up will start at 1 pm. Please contact Missi if you are able to help.
- Yard signs were distributed to those in attendance to place in all the CP neighborhoods.

Duck Race – October 7th

- Denise had the State of Michigan raffle license application form completed and obtained signatures. Jim will drop off to Jeff Hoag for his signature and then it will be mailed.
- Denise will order up our new supply of ducks for this year's race.
- A calendar for upcoming events to sell ducks at was passed around (and is attached to these minutes). Please sign up for one or more shifts to sell ducks.

2011-2012 Events:

- Back Pack Project – CPEF will be donating 20 complete back packs (Debbie Benjamin will do the back pack shopping and CPEF members will choose what items they want to donate – sign up with Missi)
- CP Expo – Tuesday, August 16th
- Movie in the Park (Dwight Lydell Park), August 19th at 6:30 pm
- York Creek Celebration Day, August 20th from 1-4 pm
- Back to School Breakfast Presentation Wednesday, August 31st approx. 8AM – Denise & Nick to present
- Homecoming Duck Races – Friday, October 7th

2011-2012 Events (continued)

- Panther Fall Classic 5K – Saturday, November 12th
- Spaghetti Dinner and Christmas Tree Auction – Saturday, November 19th
- Hacking for Education – Sunday, May 20th
- Grants - Friday, December 16th
- Scholarships – Friday, March 23rd (Missi will confirm with HS counselors)
- Jeff and Nancy Hoag Incentive Grant Program – payroll deduction deadline is September 30th

Panther Fall Classic 5K – November 12th – MCMS

- Jim provided an update of the promotional efforts underway
- Jim provided us a list of sponsors so far
- SLCC will be providing long sleeved t-shirts for all runners. In addition, the runners will also be receiving reflective vests.
- Jim will confirm with Steve Virstkis that the facility use form has been completed and sent to Nancy Dahl

Employee Appreciation Event – August 31st

- We discussed various ideas of items that the CPEF could purchase and then present to all staff as an appreciation for their contributions to our school and children. This would be district wide. One item we will investigate is the reusable bags with perhaps a printed logo on the outside of the bag. The bag would be filled with various goodies.

Respectfully submitted,

Denise Clement (in for Bob Fidler)