



HELPING EDUCATION
ONE STEP AT A TIME.

2009-2010 GRANT

P.O. Box 67
COMSTOCK PARK, MI 49321
(616) 254-5165

Grant Application Guideline

The Grant Committee will review applications during the meeting in Jan. / Feb. using the following guidelines:

1. The project is innovative in its approach and requires teacher / director and student interaction.
2. The proposed budget is reasonable and sufficiently detailed.
3. The project will impact the majority of a teacher or team's students.
4. Providing repetitive funding for previously approved grants is at the discretion of the committee.
5. Requests for a "Special Project" will be considered at the committee's discretion.
6. The following will not be funded: wages, stipends, tuition, or field trips.
7. The Foundation will not reimburse for items purchased prior to the application.

Grant Application

Jim Gilbert
Chairperson

Jeff Hoag
Treasurer

Denise Clement
Secretary

Janet Moore
Trustee

Mike Brown
Trustee

Ethan Ebenstein
School Rep.

Missi McPherson
School Rep.

Project Title:	
Applicant Name:	
Amount Requested:	
Grade / Subject Taught:	
School:	
Address:	
Phone:	

Please check one of the following:

- Special Project
- Grant (not to exceed \$500)
- Team Grant (including the names of all the team members)

Signature: _____ **Date:** _____

Principal's Comments: _____

Principal's Signature: _____ **Date:** _____

All grant applications are due by Friday, December 18, 2009.

All grant applications must be submitted to:
The Comstock Park Educational Foundation
P.O. Box 67
Comstock Park, MI 49321

1. Describe your project.

2. What is the purpose of your project? Include your goal.

3. What is the time frame for your project? Describe activities and procedures to be implemented.

4. Approximately how many children will benefit from the project?

5. Detailed budget request.

Attach additional pages as needed.